

# MARLA MAHAR

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## EDUCATION

Master of Arts  
Teaching English as a Second Language  
**Oklahoma State University, Stillwater, OK**  
May, 2000

Bachelor of Arts  
Teaching English as a Foreign Language  
**Oklahoma Christian University of Science & Arts, Oklahoma City, OK**  
May, 1993

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## PROFESSIONAL EXPERIENCE

Spears School of Business/  
Oklahoma State University, Stillwater, Oklahoma  
2010 – Present

### **Business Communication Lead Instructor**

- Hire, train, and supervise business communication instructors
- Manage Business Communication  
Courses 3113, 3223, 3333, 3443, and online sections
- Instruct students in BCOM 3113 and international students in BCOM 3443
- Coordinate selections of major textbook
- Disseminate information related to BCOM
- Schedule and preside over meetings twice a year

English Language Institute/  
Oklahoma State University, Stillwater, Oklahoma  
1993 – 2010

### **English as a Second Language Instructor**

- Instructed college-age students, ranging from beginning to advanced levels
- Founded and maintained ELI student library
- Developed reading materials and lesson plans
- Graded compositions and grammar homework

Meridian Technology Center, Stillwater, Oklahoma  
1995-1996

**English as a Second Language Instructor**

- Instructed adults, ranging from beginning to advanced levels
- Designed and facilitated all curriculum

Munwha Broadcasting Company (MBC), SEOUL, KOREA  
1986-1988

**Actress/ English as a Foreign Language Instructor**

Mrs. Kim's English School, SEOUL, KOREA  
1986-1987

**English as a Foreign Language Instructor**

## PRESENTATIONS

“The BWAM: The Business Writing Anxiety Measure.” Poster Presentation at the Association for Business Communication, Regional Conference, Oklahoma City, Oklahoma, March 2016.

“Different Problems, Similar Goals: ESL Students and the BCOM Writing Course” Research presented at the Association for Business Communication, International Conference, Seattle, Washington, October 2016.

“Different Problems, Similar Goals: ESL Students and the BCOM Writing Course” (with Lydia Powell). Research presented at the Association for Business Communication, Southwestern United States Conference, Houston, Texas, March 2015.

“A Business Communication Exercise in Participation and Analytical Thinking” (with Elizabeth Bidwell). Paper presented at the Association for Business Communication, Southwestern United States Conference, Albuquerque, NM. March 2013.

“Using the iPad to Teach BCOM: A Teacher's Guide.” Paper presented at ABC 77<sup>th</sup> Annual International Convention, Honolulu, Hawaii, October 2012.

“One BCOM Teacher's Experience Using the iPad.” Paper presented at the ABC-Asia Pacific Conference, Seoul, Korea, March 2012.

“The Perks and Perils of Using Facebook in the BCOM Classroom” (with Eve Ash and Elizabeth Bidwell). Paper presented at the Association for Business Communication, Southwestern United States Conference, Houston, Texas, March 2011.

“Superheroes” (with Assunta Martin). Paper presented at the OKTESOL Spring Fling, Oklahoma City, April 2002.

“Reading Strategies” (with Dr. Ravi Sheorey). Paper presented at the TESOL Conference, St. Louis, MO, March 2001.

## **MEMBERSHIPS & AFFILIATIONS**

Current member of the Association for Business Communication (ABC) and the Federation of Business Disciplines (FBD).

Past member of Teachers of English Speakers of Other Languages (TESOL) and Oklahoma Teachers of English Speakers of Other Languages (OKTESOL).

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## **PROFESSIONAL DEVELOPMENT SEMINARS/TRAINING**

Banner for Instructors-a Beginning – March 7, 2016.

McGraw-Hill/Irwin Business Communication Focus Group - Orlando, FL, February 19 - 20, 2016.

ITLE Presentation: Read & Write Gold, Oklahoma State University - October 15, 2013.

McGraw-Hill/Irwin Business Communication Focus Group - Chicago, IL, February 23 - 24, 2012.